



Welcome to the Signup Process

Follow these steps to complete your registration

The screenshot shows a website interface for starting a selling journey. At the top, there are buttons for 'Login' and 'Start Selling!'. Below this, a dark red banner contains the text 'Begin your selling journey with us!' and 'Login or Register as a supplier to share your product details with us and get orders!'. A 'Know More!' button is also present. In the center, a dark red box states '3 simple steps to increase your business and earn more money hassle free!'. Below this, three white boxes describe the steps: 1. 'Become a Supplier' with a 'Register Now!' button; 2. 'Step-by-step registration guide' with a 'Read More!' button; and 3. 'Guideline for upload products' with a 'Read More!' button.

USER MANUAL

SIGNUP

VERSION 3.1 / NOVEMBER 2024



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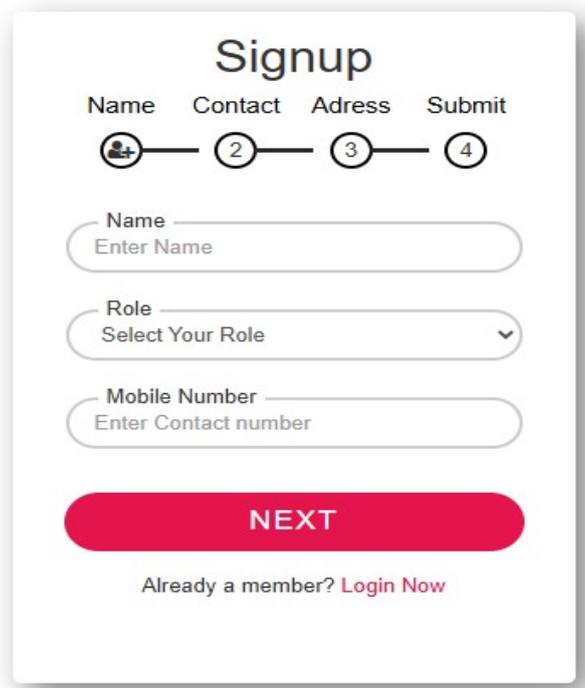
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Ensure you follow these steps carefully.

Navigation

Please go to our website <https://siprafoods.in/signup.php> to register with us. Once you click the link, you will be redirected to the signup page to begin the registration process.



Signup

Name Contact Address Submit

1 2 3 4

Name
Enter Name

Role
Select Your Role

Mobile Number
Enter Contact number

NEXT

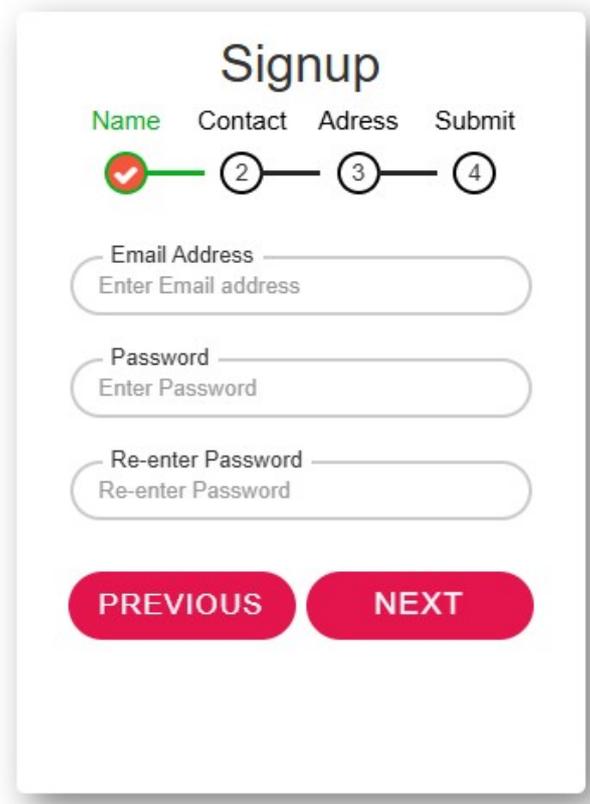
Already a member? [Login Now](#)

- ✓ Enter Your Name : Let us know who you are - this helps personalize your experience.
- ✓ Select Your Role to Continue - To personalize your experience, please choose your role from the dropdown list below:

- Designer - Creating, innovating, and bringing ideas to life.
- Buyer - Sourcing the best products and managing purchases.
- Supplier - Providing quality materials and solutions.
- Representative - Acting as a liaison between teams and clients.

- ✓ Provide Your Correct Mobile Number: Your number may be used for security verification in the future, so make sure it is accurate!

Next



Signup

Name Contact Address Submit

✓ 2 3 4

Email Address
Enter Email address

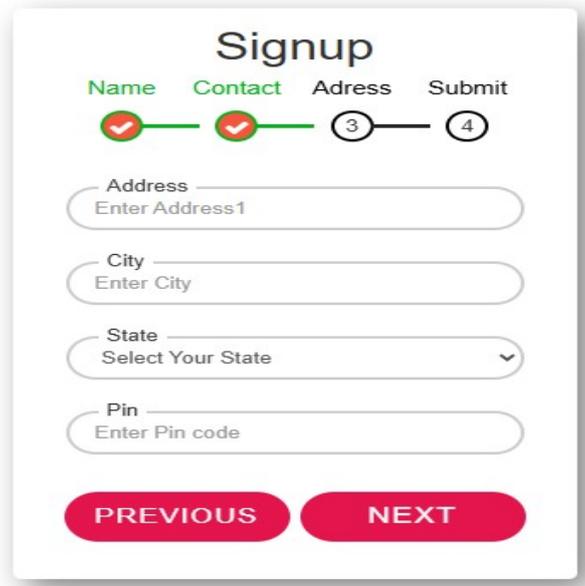
Password
Enter Password

Re-enter Password
Re-enter Password

PREVIOUS NEXT

- ✓ Enter a Valid Email Address: We'll send a verification email to activate your account. Please double check for typos!
- ✓ Set a Strong Password: Your password must include:
 - ✓ At least one uppercase letter (A-Z)
 - ✓ At least one special character (!, @, #, etc.)
 - ✓ At least one number (0-9)
 - ✓ Length should be between 8 to 16 characters.

Next



✓ Address Field:

- ✓ Enter your complete address, including house number, street, and locality.
- ✓ Ensure the details are accurate for verification purposes.

✓ City Field:

- ✓ Enter your City.

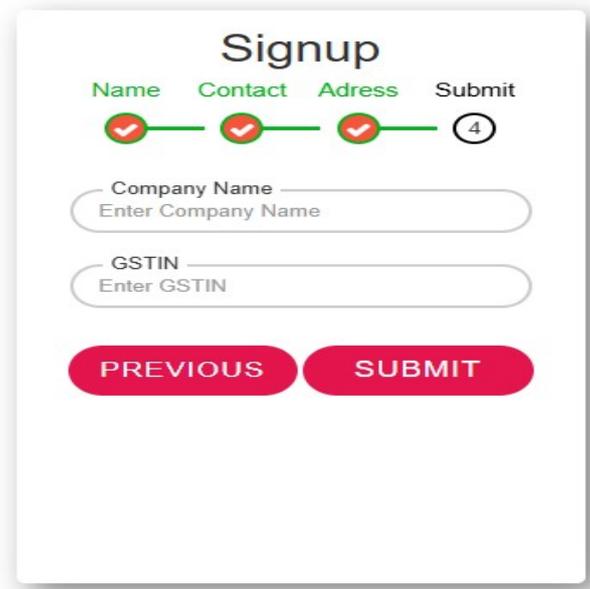
✓ State Selection:

- ✓ Click on the dropdown menu beside the "State" field.
- ✓ Select the state that corresponds to your address.
- ✓ Ensure it matches the city selection.

✓ PIN Code Field:

- ✓ Enter your 6-digit postal PIN code.
- ✓ Double-check for accuracy to prevent issues with location-based services.

Next



Signup

Name Contact Address Submit

✓ ✓ ✓ 4

Company Name
Enter Company Name

GSTIN
Enter GSTIN

PREVIOUS SUBMIT

✓ Company Name Field:

- ✓ Enter the official name of your company as registered.
- ✓ Ensure there are no spelling errors for proper identification.
- ✓ If applicable, include private limited (Pvt. Ltd.), LLP, or any relevant designation.

✓ GSTIN Field (Goods and Services Tax Identification Number):

- ✓ Enter your 15-digit GSTIN correctly.
- ✓ The format should follow: 2-digit state code + 10-digit Permanent Account number + 1-digit entity code + 1 check digit. Avoid spaces or special characters.

Review & Submit!



Congratulations!

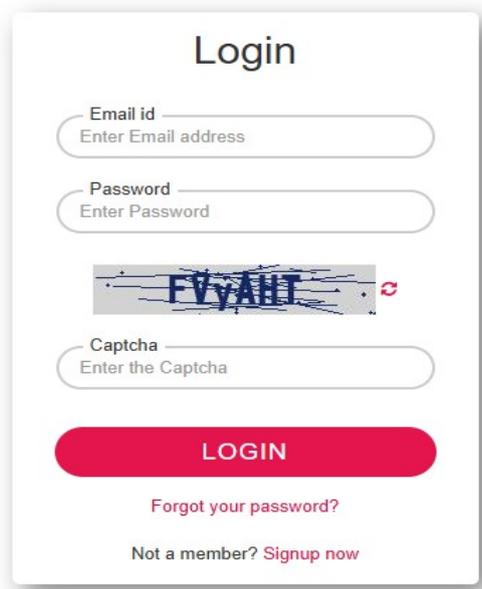
Signup Completed! One more step to activate your account. An activation email has been sent to your registered email address.

✓ To Continue

- ✓ Please check your inbox (spam/junk folder) for the activation link.
- ✓ Click the link in the email to verify and activate your account.

If you don't receive the email within a few minutes, please refresh your inbox or check your spam/junk folder. Still having issues? Contact our support team for assistance.

After successful activation, you will be redirected to the login page.



The screenshot shows a login form with the following elements:

- Header:** "Login"
- Email id:** Input field with placeholder "Enter Email address"
- Password:** Input field with placeholder "Enter Password"
- Captcha:** A captcha image showing the characters "FVYAHHT" with a refresh icon to its right. Below it is an input field with placeholder "Enter the Captcha".
- Buttons:** A prominent red "LOGIN" button, a smaller red "Forgot your password?" link, and a red "Not a member? Signup now" link.

We'd love to hear from you.

If you have any concerns or question feel free to reach out to us.